

Privacy Policy

The protection of your personal data is of particular importance to us. We process your data exclusively on the basis of applicable legal provisions, in particular the General Data Protection Regulation (GDPR) and the Austrian Telecommunications Act 2021.

1. Data Controller

Modulmatik GmbH
Donau-City-Straße 3/15
1220 Vienna, Austria
Email: office@modulmatik.com
Phone: +43 660 6569083

2. Contact

If you contact us by email or telephone, the data you provide will be processed for the purpose of handling your inquiry and any follow-up communication.

Legal basis: Art. 6(1)(b) GDPR (pre-contractual measures) and Art. 6(1)(f) GDPR (legitimate interest in efficient business communication).

3. Data Processing in the Course of Drafting and Design Services

In the context of our drafting and design services, we process in particular:

- Contact details of business partners and representatives
- Company data
- Project-related technical documents (drawings, models, specifications)
- Project communication data
- Billing and accounting data

The processing is carried out solely for the purpose of contract performance and project execution.

Legal basis: Art. 6(1)(b) GDPR

4. Data Disclosure

Data will only be shared where necessary for project execution, in particular with:

- Tax advisors for compliance with legal obligations
- Banks for payment processing
- Project stakeholders (e.g. architects, engineers, clients)

Where required, data processing agreements pursuant to Art. 28 GDPR are in place.

5. Data Retention

Personal data is stored only for as long as necessary:

- for the duration of the business relationship
 - in accordance with statutory retention obligations (in particular 7 years under Austrian tax law)
 - and beyond this where necessary for the establishment, exercise, or defence of legal claims
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6. Server Log Files (Website)

When visiting our website, technical data is automatically collected (e.g. IP address, access time, browser information). This data is used exclusively for technical security purposes.

Legal basis: Art. 6(1)(f) GDPR

7. Cookies

Only strictly necessary cookies are used unless stated otherwise.

8. Rights of Data Subjects

You have the following rights under the GDPR:

- Right of access

- Right to rectification
- Right to erasure
- Right to restriction of processing
- Right to data portability
- Right to object

You also have the right to lodge a complaint with the Austrian Data Protection Authority.

9. Withdrawal of Consent

Where processing is based on consent, it may be withdrawn at any time by email.